



RUSTIC ROOTS WINERY

DONATION REQUEST GUIDELINES

Rustic Roots Winery is proud to be an important part of our community. On an ongoing basis, we support a variety of charitable and educational organizations around the area. Rustic Roots Winery is committed to supporting organizations that provide needed services to our residents and area communities. We know that charitable donations are part of being a good neighbor. We thank you for your support and for considering us as part of your fundraising event.

Given the high volume of requests that we receive, submission guidelines have been implemented to assist as many organizations as possible. Please take a moment to become familiar with the policies below before submitting your request.

DONATION REQUEST SUBMISSION GUIDELINES:

- All donation requests should be submitted via email at least four (4) weeks prior to the date of your event. Donation requests will not be accepted via phone or through in-person solicitations.
- Organizations must complete a DONATION REQUEST FORM to be considered.
- Rustic Roots Winery will consider requests from non-profit organizations and their fundraising efforts in the local area.
- To try to assist as many organizations as possible, organizations are limited to one (1) donation per twelve month period.
- With few exceptions, we do not donate bottles of wine. Standard donations may be tasting and/or tour certificates, event passes or logoed merchandise. No cash donations or purchasing of advertising space will be made.
- Rustic Roots is unable to donate to for-profit companies, including employee/volunteer appreciation days and holiday events.
- If accepted, donations must be picked up in person at the winery during regular business hours. We will not ship or mail out donations.
- Please remember that submitting a request does not guarantee a donation.

Please submit completed your DONATION REQUEST FORM via email to: info@rusticroots.wine.

Please allow a minimum of two (2) weeks for your request to be processed.

Rustic Roots Winery applauds the tireless efforts of the many fundraisers seeking donations for their organizations. Each request we receive is given careful consideration by one or more Rustic Roots Winery management personnel. While we try to respond positively to as many charitable organizations as possible, given the volume of requests we receive, we regret we cannot contribute to all of them. If your request is not approved at this time, please keep us in mind for next year.



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DONATION REQUEST FORM

Event Date: _____ Deadline for Donation Approval: _____

Has your organization applied for support from Rustic Roots Winery in the past 12 months?

_____ Yes _____ No

Has Rustic Roots Winery supported your event before?

_____ Yes _____ No If yes, when was the last time: _____

Please briefly describe your event: _____

What type of donation are you requesting?

___ Door Prize ___ Silent Auction Item ___ Live Auction Item ___ Other: _____

How will Rustic Roots Winery be acknowledged and/or advertised at the event?

___ In print (programs, signage, etc.) ___ Verbal recognition ___ Other: _____

Organization Name: _____

501(c)(3) Tax ID Number: _____

Address: _____

Contact Name: _____

Email Address: _____

Phone Number: _____

Please attach flyers or information regarding your event/request.